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| **MEETING MINUTES** | | | |
| **Project Name** | BookZilla | | |
| **Meeting Name** | GitHub | | |
| **Meeting Facilitator** | Alvin John Tolentino | | |
| **Meeting Details** | Oct. 15, 2023 (Sunday at 5PM) | | |
| **Meeting Invitees** | Quing-Vergel Rosete  Taiwo Akinwale  Alvin Tolentino | | |
| **Minutes: 30** | | | |
| **Topic** | | **Summary of Discussion/Decision** | |
| GitHub | | The meeting was mainly to make the GitHub and how to use it’s functions. | |
| **Action Items:** | | | |
| **Description of Action** | | **Assigned to** | **Date Required** |
| Make GitHub | | Taiwo Akinwale | Oct. 15, 2023 |
| Upload finished files to GitHub | | Quing-Vergel Rosete  Taiwo Akinwale  Alvin Tolentino | Oct. 15, 2023 |